



# How to Master Microsoft OneNote 2013: Top 10 OneNote Hacks & Secrets for Beginners

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If you are a busy person who does a lot of note taking for either professional or personal reasons, then the Microsoft OneNote software would be perfect for you. This free, extremely easy to use, and quite comprehensible note-taking program is much more than merely a note-taking service. It actually contains a number of unique and extremely useful features that you will not find with any other word processor.

In this guidebook, you will learn:

- What is needed in order to have a lot of success with OneNote.
- OneNote designs and how you can leverage them for your productivity
- Working smartly with notes
- Syncing and using OneNote across several gadgets easily
- Tagging notes
- And much, much more!

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